

**Elm Crest HOA
c/o Associa New York
11 Raymond Avenue – Suite 32
Poughkeepsie, NY 12603
845-473-3711 ~ Fax: 845-473-3749**

February 2, 2018

MEETING NOTICE

Please be advised that the Board Of Directors invite you to attend an informal homeowners meeting on
**February 23rd 2018 to be held at
The Ramada Inn
Fishkill, NY
7:00PM**

The purpose of the is meeting is for the owners to meet the new Management Company, Associa NY and to also meet the below listed board members and ask questions. The Board will also present the 2018 Operating Budget which is also attached to this notice.

Board Members

- Bill Utter-President
- Bill Kocur-Vice President
- Ron Fico-Treasurer
- Deborar Warkenthein-Secretary
- Gary Gordon-Member
- Nick Carlucci-Auxillary Member

Your Manager is Siobhan Gelb and she can be contacted at:

845-473-3711
845-330-2216 (direct)
845-242-1400 (cell)
Siobhan.Gelb@associa.us

Please note that our offices are open Monday through Thursday, from 9:00 am to 5:00 pm and on Fridays from 9:00am-4:00pm.

After hours and on weekends and holidays, for emergency calls, you should call (845) 431-6589.

We look forward to serving your community and all of the owners and residents at Elmcrest HOA.

Respectfully,
Siobhan Gelb, CMCA
Community Association Manager
Associa New York

Enclosure

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BILLING

Dear Homeowners of Elmcrest HOA:

As a reminder, as of January 1, 2018, Associa New York has formally take over the management of Elmcrest HOA

I'd like to thank everyone who has already submitted their owner tenant forms. This information is helpful when the time comes to communicate to the masses. If you have not yet submitted it, please complete the attached form and send it to our offices in Poughkeepsie.

- We have finally been able to create unique account numbers for each individual owner. This account number will be listed on your coupon booklet which should have arrived around February 1st. We apologize for the delay in getting these booklets to you. If you have not received your booklet by 2.8.2018, please contact the office and we will order a new one for you.
- **Please be sure to indicate your account number in the memo section of your check in the instance it is separated from the coupon.**
- You may also setup Automatic Deductions by completing the attached form and sending it back to the email address indicated on the bottom of the form or faxing or mailing it. Please copy me @ Siobhan.gelb@associa.us if you are emailing it. If you send this in by February 20, 2018 you will be setup for deductions to begin March 1st. ***For January and February billing, please mail a check.***

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