

DATE: April 26, 2018
TO: Elmcrest HOA Homeowners
FROM: Associa New York Management
SUBJECT: Important Community Reminders

*Dear Elmcrest Residents: Please take note & mark your Calendars.
Visit the Elmcrest Website for current information and to obtain forms.
www.elmcrest-hoa.com*



Trash Bins - Please be aware, trash bins should **NOT** be put out for pick up any earlier than **3pm** on the day **prior** to the pickup. The bins must be brought in by **end of day** on **day of** pick up.



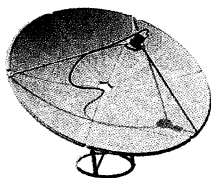
Annual Dumpster Day - Saturday, May 19th, from 8AM to 12PM only.

Take this opportunity to get rid of all the stored items you no longer use. Dumpsters will be located in the Pool Parking Lot. **NO PARKING** is permitted from 7AM – 1PM in that area. Proof of residency is required. **NOTE** items below cannot be placed in dumpster.

Engine oil, any petroleum products, garden chemicals, i.e., fertilizer
Insecticides, pesticides, poisons, solvents, drain solvents, paint
Materials (latex or oil based paints, turpentines, shellacs, sealers,
Mineral spirits & other paint related materials), gasoline, kerosene and
Other flammable liquids, including containers used for these products,
hazardous, medical and toxic wastes, explosive materials, liquid sewage
septic materials, any drums with product left in them. No tires,
construction debris, garbage or food waste.



Pool Bracelets– The 2018 pool pass will be new, orange, pool bracelets, issued to homeowners on **Dumpster Day**. **Five bracelets per unit** will be allocated. Please visit the pool parking lot and the gazebo to get your pool bracelets on **Saturday, May 19th from 8am -12pm and Sunday, May 20th from 1pm – 4pm. IMPORTANT: Proof of residency will be required and Owners accounts must be current in order to receive pool bracelets.**



Satellite Dishes - Elmcrest HOA does not allow roof installations of satellite dishes. While roof maintenance is the responsibility of the homeowner, damages caused by satellite installations may affect other roofs in line, along with costly repairs. Installations are allowed on the sides of the buildings only. Fines will be assessed on Homeowners' accounts for non-compliance.

ELMCREST IMPORTANT REMINDERS -2-

Community Inspections – Monthly



Please attend to your porches and decks, your front lawn areas and driveways. If your lawn has been repaired with top soil and seed, please try to water it daily for at least two weeks. Check your community Rules & Regulations for further guidance.



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STREET CLEANING – EASY STREET – TUESDAY, MAY 15, 2018

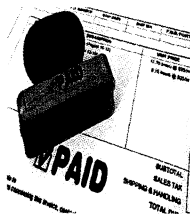
All vehicles must be moved from the Visitor/Guest/Pool parking lots by 8AM Tuesday, 5/15/18, or be subject to towing at owner's expense. It is recommended that you garage your vehicles and keep all windows and doors closed since there will be significant dust and dirt airborne.



WE LOVE OUT PETS - BUT, Community Rules are specific about pets always being leashed. This is a finable offense and this rule, as well as the rule about picking up pet waste, will be strictly enforced. Keep the community 'pet friendly' by observing the pet rules.



ASSOCIA'S CALLING YOU - *or wants to.....* but we don't have your contact information! Many Elmcrest residents have not yet provided us with their contact information. A form is enclosed for you to complete and return to us. If you've already done so, Thank you. Please help us stay in touch. We will call you with important updates and information concerning the community as well as emergency alerts when necessary. Thank you!!



COMMON CHARGES - Associa has made paying your common charges a one-stop process through the 'auto debit' or ACH plan. By completing the attached form, you will authorize Associa to debit your bank account on the 1st of each month for your common charges. You can cancel the service at any time, but it does provide peace of mind to have the process automated each month...

Important: Please contact the Associa office if you do not have your payment coupons. Many homeowners continue to send their payments to the Associa Poughkeepsie office instead of the Arizona address on the coupons. Your payment will be delayed by sending to the Associa office since it must be re-mailed to Arizona. Please call Associa if you have any questions about the payment processes or coupons. Signing up for ACH would eliminate this problem.....

ELMCREST HOA

**C/o Associa New York
11 Raymond Avenue, Suite 32
Poughkeepsie, NY 12603(845) 473-3711 Fax (845)473-3749**

IMPORTANT MEMO - PARKING

REMINDER

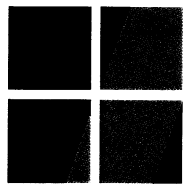
AS A REMINDER, WE HAVE LIMITED PARKING SPACE AT ELMCREST. THE BOARD IS ASKING THAT HOMEOWNERS USE THEIR OWN GARAGES AND DRIVEWAYS BEFORE UTILIZING VISITOR PARKING. WE ARE ALSO ASKING THAT VISITOR SPOTS NOT BE UTILIZED FOR LONG TERM PARKING.

THE VISITOR PARKING POLICY AT ELMCREST HOA REMAINS ON A FIRST COME, FIRST SERVED BASIS, AS IT HAS ALWAYS BEEN.

ADDITIONALLY, PLEASE REMEMBER IT IS ILLEGAL TO PARK ON ANY OF OUR STREETS. THE TOWN OF FISHKILL POLICE DO PATROL THE AREA AND HAVE ISSUED TICKETS. WE ALSO HAVE A TOW POLICY IN PLACE TO TOW ANY ILLEGALLY PARKED VEHICLES. PLEASE ADVISE ALL OF YOUR GUESTS OF OUR PARKING AND TOW POLICY. ANY VEHICLES THAT ARE TOWED WILL BE AT THE OWNERS EXPENSE.

IT HAS BEEN OBSERVED THAT WE HAVE A SERIOUS ISSUE WITH DOG FECES THAT HAS NOT BEEN CLEANED UP AFTER. ANYONE FOUND NOT CLEANING UP AFTER YOUR DOG WILL BE FINED. FIRST OFFENSE FINE IS \$150. NEXT OFFENSE FINE IS \$300.

THANK YOU FOR YOUR COOPERATION IN THESE MATTERS



Associa®

REQUEST FOR AUTOMATIC PAYMENT OF ASSESSMENTS

Thank you for your interest in Electronic Funds Transfer. In order to process your request we will need a voided check from the account you want debited. The automatic payment process will begin with your next assessment period once we have received your completed form and your voided check.

HOMEOWNER AUTHORIZATION FOR ELECTRONIC FUNDS TRANSFER

I authorize the branch and the financial institution listed below to debit my bank account automatically for each association assessment billing period.

BRANCH NAME: RMI

HOMEOWNER NAME: _____

HOMEOWNERS C3 ACCOUNT NUMBER: _____

ASSOCIATION NAME & UNIT #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOMEOWNERS BANK NAME: _____

HOMEOWNER BANK ACCOUNT NUMBER: _____

CHECKING ACCOUNT

SAVINGS ACCOUNT

BANK ROUTING NUMBER: _____

HOMEOWNER SIGNATURE: _____

In order for funds to be pulled in time for next month's assessment, this form must be received no later than the 20th of the prior month.

Return by mail:

Complete and send this form and a voided check to the following address:

Associa
1225 Alma Rd., Suite 100
Richardson, Texas 75081

OR

Return by email:

Scan and send this form and a voided check to the following email address:

csscdirectdebit@associa.us

Delivering unsurpassed management and lifestyle services to communities worldwide.

ELMCREST HOA
Owner/Tenant Information Sheet

OWNER (s) Name: _____ Unit #: _____

Mailing address: _____

Home #: _____ Work #: _____ Cell # _____ Email: _____

Is this unit a rental unit: Yes ___ No ___ (If "Yes" please answer the following)

Tenant name: _____ **Email:** _____

Home #: _____ Cell #: _____ Work # _____

Lease Expiration Date: _____ Copy of Lease has been provided to Management _____
Or is attached. _____

Owner and / or Tenant - Complete the following:

Do you or your tenants have any children (Living at property): Yes ___ No ___

If yes, how many: _____

Do you or your tenants have any household pets: Yes ___ No ___ If yes, how many: _____

What kind/breed: _____

Do you have a copy of current Rules & Regulations: Yes ___ No ___

Resident Vehicle information:

Year	Make/Model	Color	Plate # & State
_____	_____	_____	_____
_____	_____	_____	_____

Emergency information:

Person and telephone number if you cannot be reached: _____

Person and telephone number who has keys to your unit: _____

Date form completed: _____

Please return the fully completed form to Associa New York by fax: 845-473-3749 or mail to 11 Raymond Avenue, Suite 32 Poughkeepsie, NY 12603, Attn: Maryanne Martins